

ERNET India

(An Autonomous Society under Govt. of India, Ministry of Electronics & Information Technology,
Department of Electronics & IT)
5th Floor, Block I, "A" Wing,
DMRC Building, IT Park, Shastri Park, Delhi – 110053.

Walk in Interview on 11.09.2017 at 10:00 AM

Name of the post:- Consultant (Establishment)

Number of Post:- 1 (Contract basis)

Maximum Age Limit : 62 Years

Consolidated Pay: Rs 30,000/- to 35,000/- Per Month

Duration: Initially for a period of one year.

Qualification & Experience:-

(i) Graduate

(ii) Retired official from Central Govt./PSU/Autonomous bodies etc. from the post of Section Officer/under secretary/Deputy Secretary or equivalent, having experience in Administration and establishment matters.

(iii) Well conversant with computer and able to function independently.

2. Eligible candidates should report for "Walk-in-Interview" on 11.09.2017 at 10:00 AM, at the above address. Candidates also must bring their duly filled-in applications in the format attached at Annexure-I alongwith copy of Pension Payment Order (PPO), certificates/ testimonials relating to their qualification/ experience etc.

3. ERNET India reserves the right to relax/modify/any criteria of eligibility regarding age/qualification/Experience/any other relevant parameters if candidate is found otherwise suitable.

4. ERNET India reserve the right to discontinue/terminate the services at any time without assigning any reason.

5. No TA/DA shall be payable for attending "Walk in Interview".


Registrar & Director (P&A)

ANNEXURE-I

Application for the post of _____ ”

Affix one
recent
Passport
size
Photograph

1. Name in Full :

2. Father's/ Husband's Name :

3. Permanent Address :

4. Present Postal Address :

5. Nationality :

6. Date of Birth:

DD	MM	YYYY

7. Marital Status:

Married	Unmarried

8. Category:

GEN	OBC	SC	ST	PH(HH)	Ex Serviceman

9. Academic and Professional/ Qualification :

Name of the Examination Passed (Exam/Degree)	Board/University	Name of the College/Institute	Year of Passing	% of marks/Div. Obtained	Subject
SSC					
HSSC					
Graduation					
Post Graduation					
Professional Qualification					
Any Other					

10. Employment history in chronological order and experience (including training, if any)

Sr. No	Name of the Organization (Ministry/Department/Government Organization/Autonomous Body/ Private organization)	Designation	Whether post is held on regular basis or adhoc basis or on deputation basis or in private firm	Period		Pay Scale/S alary	Nature of work in brief
				From (DD/MM/YY)	To (DD/MM/YY)		

11 Total post qualification experience in the relevant field

12. Whether you are **presently working or have earlier worked** in Ernet India **Yes / No**
If yes, please provide the details.

13. Whether any of your relative is or was working in Ernet India. **Yes / No**
If yes provide Name, Designation and Division in which He/She is working.

14. Additional Information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if necessary.

DECLARATION

I, hereby, solemnly declare that all the statements made in the above Performa are true and correct to the best of my knowledge and belief. I agreed if any information found falls my candidature will be cancelled and suitable necessary legal action can be taken by ERNET India.

Place : _____

Name of the Applicant _____

Signature _____

Date: _____

Tel.No. _____

Email _____

No. EI-D/P&A/1-417/2014/Pt.
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Walk in Interview : Consultant (Establishment)

A walk-in Interview will be held on **11.09.2017** at **10:00 AM** at the above mentioned address, to engage one **Consultant - Establishment** on contract basis. Candidate should be well conversant with Administration / establishment matters in Govt. Organization. For details, please refer ERNET India's website www.ernet.in. Candidates can appear for interview on the above mentioned Date, Time & Address.


Registrar & Director (P&A)